

March 19, 2018

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Mrs. Klingensmith on Monday, March 19, 2018, at 6:25 p.m. in the board room in "B" building of A-Tech.

Present: Ed Brashear, Steve Candela, Michael Kennedy, Barbara Klingensmith, Christine Seuffert, Harlan Waid, Supt. Brockway, Treasurer Elly, Lenny Klingensmith and several administrators.

Absent: William Hill

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The meeting was opened with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

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It was moved by Mr. Brashear and seconded by Dr. Waid that the minutes of the regular February meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

MINUTES

ROLL CALL: Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes; Kennedy, yes; Klingensmith, yes. Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the financial reports for February including the following investments be approved:

FINANCIAL REPORTS

Premier Savings Deposits

None

Premier Savings Withdrawals

None

Huntington MMAX Deposits

02/28/18 February MMAX Interest Added to Investments \$2,296.74

Other Investments

02/05/18 CD Redeemed @ .85% \$200,000.00

02/05/18 Reinvested in CD @ 2.20% \$200,000.00

Average Interest Rate for February from Huntington Premier Savings:	.01%
February Interest Earned from Premier Savings:	\$17.26

Average Interest Rate for February from Huntington MMAX:	1.2%
February Interest Earned from Huntington MMAX:	\$2,296.74

Huntington Activity Account Interest Earned for February:	\$1.05
Total All Funds Invested as of 02/28/18	\$7,246,268.79
Interest Earned FTD as of 02/28/18	\$41,729.25

ROLL CALL: Waid, yes; Brashear, yes; Candela, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes. Motion carried.

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It was moved by Dr. Waid and seconded by Mr. Candela that bills totaling \$1,082,245.33 for February be approved. Vouchers were presented to board members for their review.

BILLS

ROLL CALL: Brashear, yes; Candela, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes. Motion carried.

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It was moved by Mr. Candela and seconded by Mr. Brashear that the Board approve the attached Resolution to Accept the Amounts and Rates as Determined by the Budget Commission and Authorize the Necessary Tax Levies and Certify Them to the County Auditor for Fiscal Year Commencing July 1, 2018.

AMOUNTS & RATES

ROLL CALL: Candela, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes. Motion carried.

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Mrs. Elly passed out a handout showing information on the Spaghetti Dinner. The handout showed 314 dinners were sold and 361 were served. We had 47 student volunteers.

OTHER

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It was moved by Mr. Brashear and seconded by Mr. Candela that the Board approve the following personnel items:

PERSONNEL
ITEMS

1. Accept the resignation of Alyssa Rhodes, Part-Time Tech Support effective February 28, 2018.
2. Accept the resignation of Cody Slaybaugh, Alternative Learning Center Monitor effective March 16, 2018.
3. Issue Noelle McBride a contract as full-time Aide for the Welcome Center for the 2017-2018 school year, beginning March 13, 2018 to May 31, 2018 on an as-needed basis, as scheduled by the Superintendent not to exceed 6.5 hours per day at Step 0 of the Miscellaneous Services on the Non-Certificated Staff Salary Schedule, in accordance with ORC 3319.11(1).
4. Issue the following Workforce Development contracts for 2017-2018, on an as-needed basis, as scheduled by the Superintendent, at \$20.00 per hour pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

		<u>Not to</u> <u>Exceed</u>
Debbie Oliver Flaherty	LPN Substitute	as needed
Terri Robertson	LPN Substitute	as needed
Elizabeth Brisley	CPCT Instructor	30 hours
Jennifer Brown	CPCT Instructor	30 hours
Kylee White	CPCT Instructor	30 hours
Anthony Bernato	EMT/Fire Instructor	84 hours
Chris Gardner	EMT/Fire Instructor	84 hours
Derrick Krzys	EMT/Fire Instructor	84 hours
Chris Pildner	EMT/Fire Instructor	84 hours
Steve Sanford	EMT/Fire Instructor	84 hours
Chris Young	EMT/Fire Instructor	84 hours

5. Issue Cody Slaybaugh a contract for the “yO!” Program as Life Skills Coach beginning March 19, 2018 through June 30, 2018 up to and not to exceed 600 hours at \$15.00 per hour, in accordance with ORC 3319.11(1) and 3391.11(e) pending approval of a contract with the Ashtabula County Department of Job & Family Services.

ROLL CALL: Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes. Motion carried.

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Dr. Waid asked if we had to go with the lowest bid? Dr. Brockway said we can put in the bid a 10% flexibility as long as it is in the specifications. It was moved by Mr. Candela and seconded by Ms. Seuffert that the motion be amended to include the 10% flexibility and approve the enclosed bid resolutions and gave authorization to advertise for bids in the following area:

BID
RESOLUTIONS
ROOFTOP
FURNACE
UNITS

1. Rooftop Furnace Units (Specifications enclosed)

Mr. Biber briefly explained the areas that were up for bid: Cafeteria 1992 standard rooftop HVAC Unit and "A" Building Administration offices 1995 VVT System dampers with induct work that open/close.

Dr. Brockway said we usually try to replace units every 20 years. Mr. Kennedy asked if these are the oldest left? Mr. Biber said yes, the oldest at the complex.

RESOLUTION
ADVERTISEMENT FOR BIDS
REPLACEMENT ROOFTOP FURNACE UNITS

WHEREAS Ohio statutes require the Board to advertise for bids when the Board determines the cost of construction, repairs, improvements or instructional equipment will exceed \$25,000, except in cases of urgent necessity for the security and protection of school property.

WHEREAS such advertisements must appear in a newspaper of general circulation in the district (or in two such papers if there are two) for a period of two weeks; and

WHEREAS current construction, repairs, improvements or instructional equipment being considered are expected to cost in excess of \$50,000 and no urgent necessity or security and protection issue exists.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 3313.46 to advertise for bids as follows:

Sealed proposals will be received by the Board of Education of the Ashtabula County Technical & Career Center of Jefferson, Ohio, at the office of the Treasurer, 1565 State Route 167, Jefferson, Ohio 44047 until 12:00

o'clock noon prevailing time, **April 6, 2018**, and at that time opened by the Treasurer of said Board as provided by law, for all labor and material necessary for **Replacement Rooftop Furnace Units** for the Ashtabula County Technical & Career Center, situated at Jefferson, Ohio, according to drawings and specifications.

Instructions to bidders, drawings and specifications for this work are on file at the Business Manager's Office and at the Office of the Treasurer of the Board.

The Board of Education reserves the right to reject any and all bids and any parts of any and all bids.

By order of the Board of Education.

AND BE IT FURTHER RESOLVED that the Treasurer shall tabulate such bids and report thereof to the Board.

ROLL CALL: Brashear, yes; Candela, yes;
Kennedy, yes; Klingensmith, yes;
Seuffert, yes; Waid, yes. Motion
carried.

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Dr. Brockway reported we have received two CRA applications – Ashtabula City CRA application for James M. & Susan E. Broadstreet for 100% abatement for 7 years and the City of Conneaut for Robert & Marilyn Strachan for 40% abatement for 5 years.

**SUPT'S
REPORT**

Dr. Brockway told the Board that invitations were on the table for the Aspire Graduation to be held on May 2, 2018.

Mr. Brockett said the Robotics competition will be held on April 28th.

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It was moved by Mr. Candela and seconded by Mr. Kennedy that the meeting be adjourned at 7:00 p.m. with the next regular meeting to be held on Monday, April 16, 2018 beginning at 6:30 p.m. in the board room.

ADJOURNMENT

ROLL CALL: Candela, yes; Kennedy, yes;
Klingensmith, yes; Seuffert, yes;
Waid, yes; Brashear, yes. Motion
carried.

President

Treasurer